



Holy Family Senior National School

COVID -19 Risk Assessment

Updated March 2021

Risks	Risk Assessment	Control Measures	Responsible Staff Member	Reviewed
Classroom	Medium	Social distancing rules, hand washing and sanitising	Class teacher	March 2021
Classroom art materials	Medium	Paint brushes assigned to each pupil and equipment to each pod	Class teacher	March 2021
Classroom stationery	Medium	Every child has their own personal stationery	Class teacher	March 2021
Ipads	Medium	All children are to sanitise their hands before and after use	Class Teacher	March 2021
Playground	High	Staggered breaks Social distancing	All Teachers SNAs	March 2021

Playground First-Aid	High	Social distancing guidelines are NOT to be followed. Staff to wear appropriate PPE.	All Teachers SNAs	March 2021
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Playground Sudden illness	High	Take the pupil to the designated isolation space for COVID-19 suspected illness Inform the parents	All Teachers SNAs	March 2021
Aggressive or violent behaviour on the playground	Low	Observe social distancing guidelines, Class bubbles kept separate)	All Teachers	March 2021
Are there students with disabilities including physical disability, vision impairment, hearing impairment,	Medium	The suitability of the task is risk assessed. Ensure students understand teacher's instruction. Ensure	All Teachers SNAs	March 2021

intellectual disability or mental health condition?		access/egress is not restricted		
Are there students whose first language is not English and who may require extra focus with respect to safety, health and welfare?	Medium	Ensure students understand teacher's instruction. Place signage in appropriate locations as directed by teacher	All Teachers SNAs	March 2021
Risks	Risk Assessment	Control Measures	Responsible Staff Member	Reviewed
Are there students with challenging behaviour that could increase the potential for injury to occur?	Medium	School Behaviour policy in place	Principal	March 2021
Students with temporary illness or a chronic medical condition	High	The child in question will be taken to the Covid-19 isolation space	All Staff	March 2021

		and parents informed		
Restricted access/egress	Medium	School emergency evacuation plan has been developed which covers all areas, processes and identifies those people who may be at risk	All Staff	March 2021
Person/s on the premises without the knowledge of principal or other staff member	High	Ensure that all entrance doors to the school are closed and locked and visitors must communicate with the secretary at main door and sign contact tracing book on arrival	Principal and Secretary	March 2021
Risks	Risk Assessment	Control Measures	Responsible Staff Member	Reviewed
Students being picked up by another parent/guardian/	High	Establish a protocol whereby parents/guardians inform	All Staff	March 2021

designated person		the school if another person is to collect student other than designated		
Unsuitable layout of Workstation	High	Workstations within classrooms are arranged accordingly to adhere to social distancing. Yellow tape in place.	All Staff	March 2021
Stress and effects of physical and mental health	High	Employees and children's serious health and safety concerns about their work environment are addressed. Focus on wellbeing, Mental Health and SPHE. Wellbeing Staff informed of Employee Assistance Programme and Wellbeing Resources.	All Staff	March 2021

Contact with biological agents	High	If there is risk to exposure of a highly infectious agent, all members of the school community must take measures to avoid exposure where possible.	All Staff	March 2021
Risks	Risk Assessment	Control Measures	Responsible Staff Member	Reviewed
Working alone or in isolation	High	A suitable means of communication is established with the lone worker, e.g. caretaker has mobile phone	Caretaker	March 2021
Accidents or emergencies	High	Foreseeable events have been identified. Personal protective equipment (PPE) is provided where required	Principal	March 2021

Inadequate access and egress	High	Establish and follow school agreed procedures, control of exits/entrances etc. following Covid-19 social distancing, designated gates for classes/year groups	Board of Management, Principal and all staff members	March 2021
Extra-Curricular Activities	High	We will be following the HSE Covid-19 guidelines with regard to attending sporting events and extra-curricular activities. Currently, there are no after school activities in place.	All Staff	March 2021
Risks	Risk Assessment	Control Measures	Responsible Staff Member	Reviewed

<p>Cleaning</p>	<p>High</p>	<p>Covid-19 Cleaning guidelines being followed. Extra hours for cleaning each week. Person employed by BOM to check classroom supplies and clean common touch areas once during school day. Staff responsible for their own work stations. Cleaning supplies available for all staff.</p>	<p>B.O.M. Rapier Cleaners All Staff</p>	<p>March 2021</p>
<p>Personal Protective Equipment (PPE)</p>	<p>High</p>	<p>PPE is provided has been provided to each staff member. Extra supplies are available from the DP's office. SNAs and SETs are to wear medical grade face masks, EN 16483. Masks to be changed at breaktimes; when going to toilet and when</p>	<p>Principal</p>	<p>March 2021</p>

		<p>changing class rooms.</p> <p>Medical Grade face masks 164483 are available to all staff members.</p> <p>Parents/Guardians advised that while children are not required to wear face masks, they may do so if they wish.</p>		
Ride On Lawnmower/ Pressure Washer/Strimmer/Equipment	Medium	Equipment to be cleaned and sanitised after each use	Caretaker	March 2021
Staffroom/Kitchen	High	<p>Sanitisation of hands on entry.</p> <p>Social distancing of 2 metres to be maintained.</p> <p>Tables and chairs to be sanitised before and after use.</p> <p>Use your own utensils. Contact tracing log to be completed.</p> <p>Masks only to be</p>	All Staff	March 2021

		removed while eating. Sterilise hands on exit. Windows open as much as possible to increase air flow.		
Risks	Risk Assessment	Control Measures	Responsible Staff Member	Reviewed
PE Equipment	High	PE equipment is to be cleaned on a regular basis, e.g, after use . Children sanitise their hands on entry to PE hall and wash their hands after use	All Teachers	March 2021
Administering personal medication	High	Use gloves, an apron and a mask when administering personal medication and dispose of it appropriately. Social Distancing of 2 metres can't be maintained	All Staff	March 2021

Noise from yards	Medium	No activities on back yards apart from yard times without agreement. Voice Amplifiers provided to any teacher who requested them.	All Teachers	March 2021
Ventilation	High	All staff informed that cross ventilation is key. Windows and internal doors to be kept open as much as possible throughout the day. Rooms to be aired during break times. Rooms to be aired for at least 15 minutes at end of school day.	All Staff	March 2021
New variants of Covid-19	High	Staff reminded of protocols and procedures in place. Staff updated regularly with information from DES and HSE. Lead Worker Representative and Assistant Lead Worker	All Staff	March 2021

		<p>Representative available to address staff concerns.</p> <p>Staff required to complete Return to Work form.</p> <p>Parents/Guardians reminded of Infection Prevention Control Measures and asked to complete Return to Education Declaration for their child.</p> <p>Reminder sent to Parents/Guardians not to congregate outside school.</p>		
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